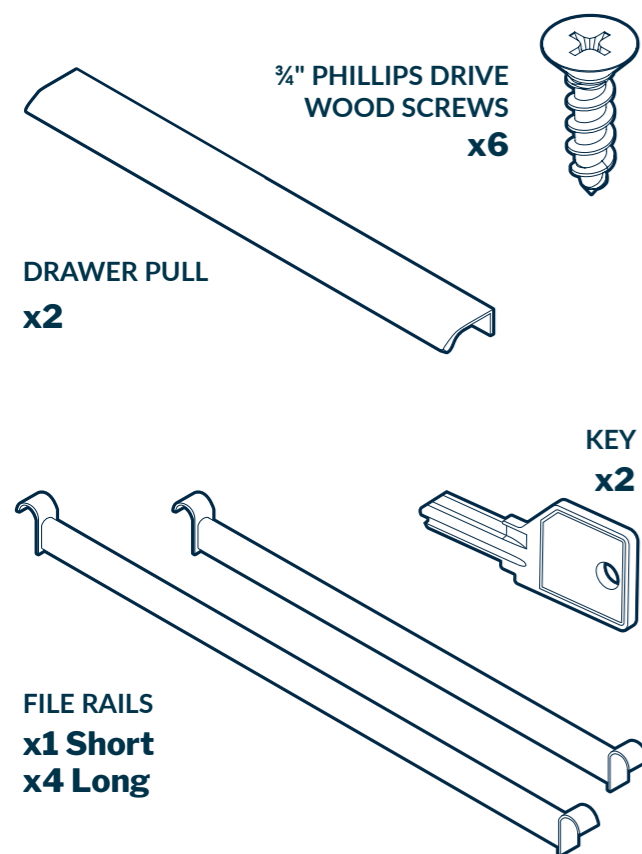


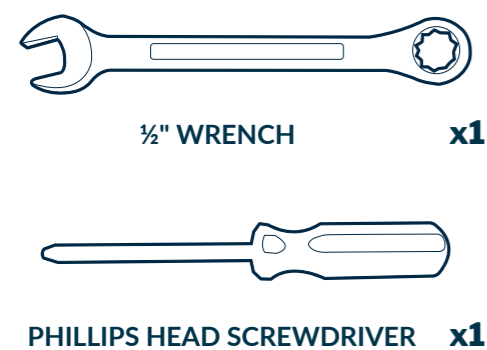
Executive Lateral File Cabinet

vari®

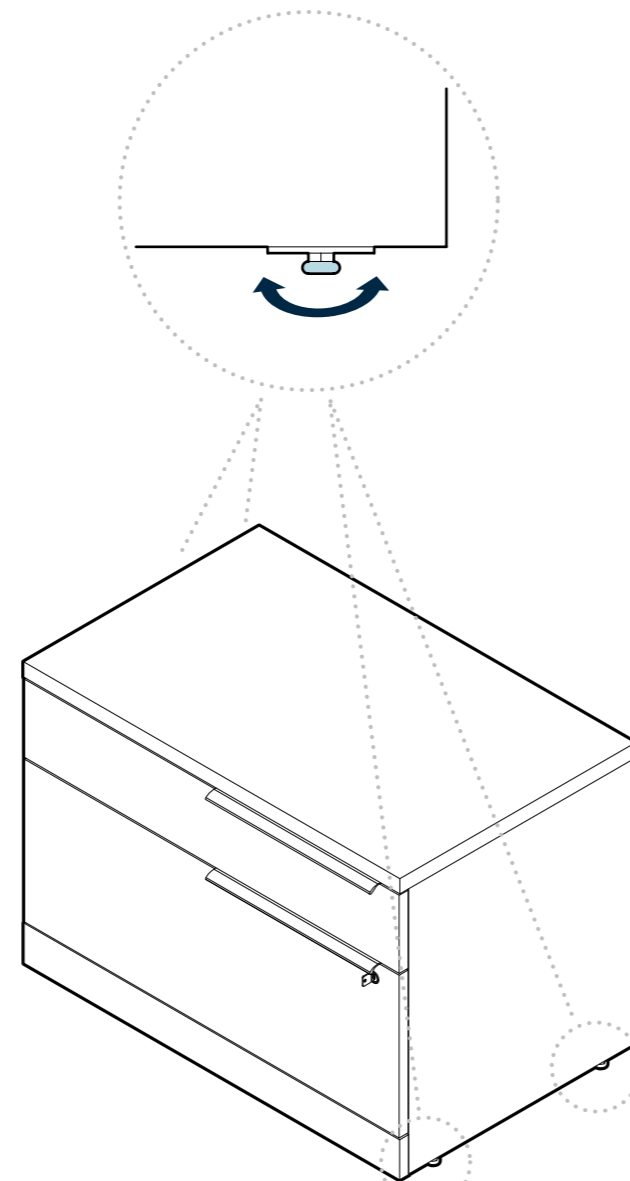
Included Parts



Tools Needed (Not Included)



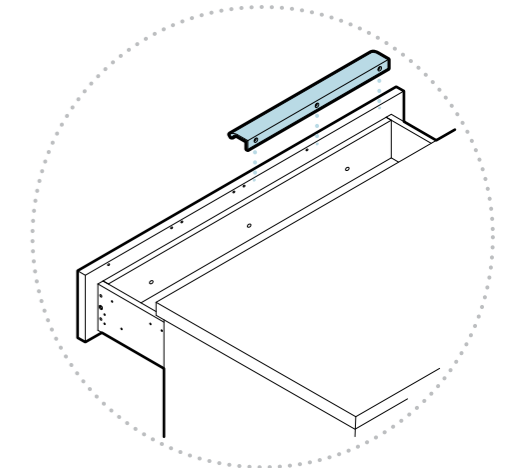
Adjusting the Leveling Feet



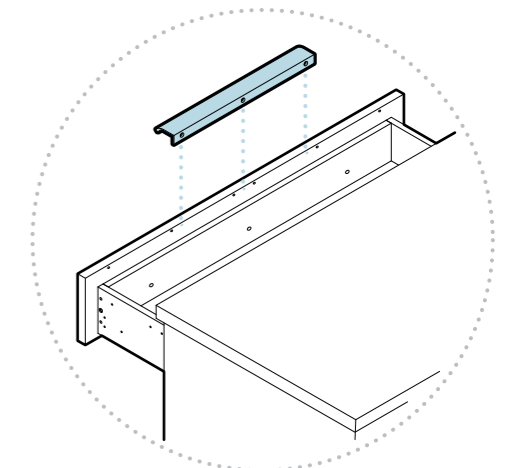
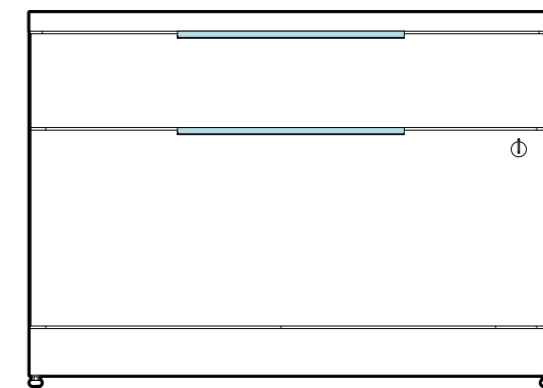
To adjust the leveling foot under each corner of the lateral file cabinet, use a ½" wrench to twist each foot as needed. Turning the wrench clockwise lowers the foot, while turning the wrench counter-clockwise raises it.

Adjusting the Drawer Pull Placement

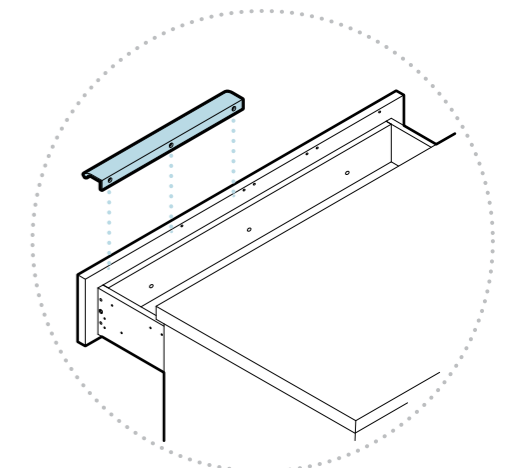
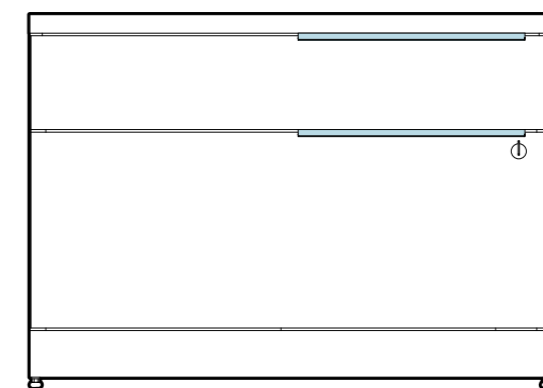
LEFT ALIGN
Left hole on drawer pull aligns to left hole on drawer.



CENTERED
Center hole on drawer pull aligns to center hole on drawer.



RIGHT ALIGN
Right hole on drawer pull aligns to right hole on drawer.



Patent and trademark information: vari.com/patents
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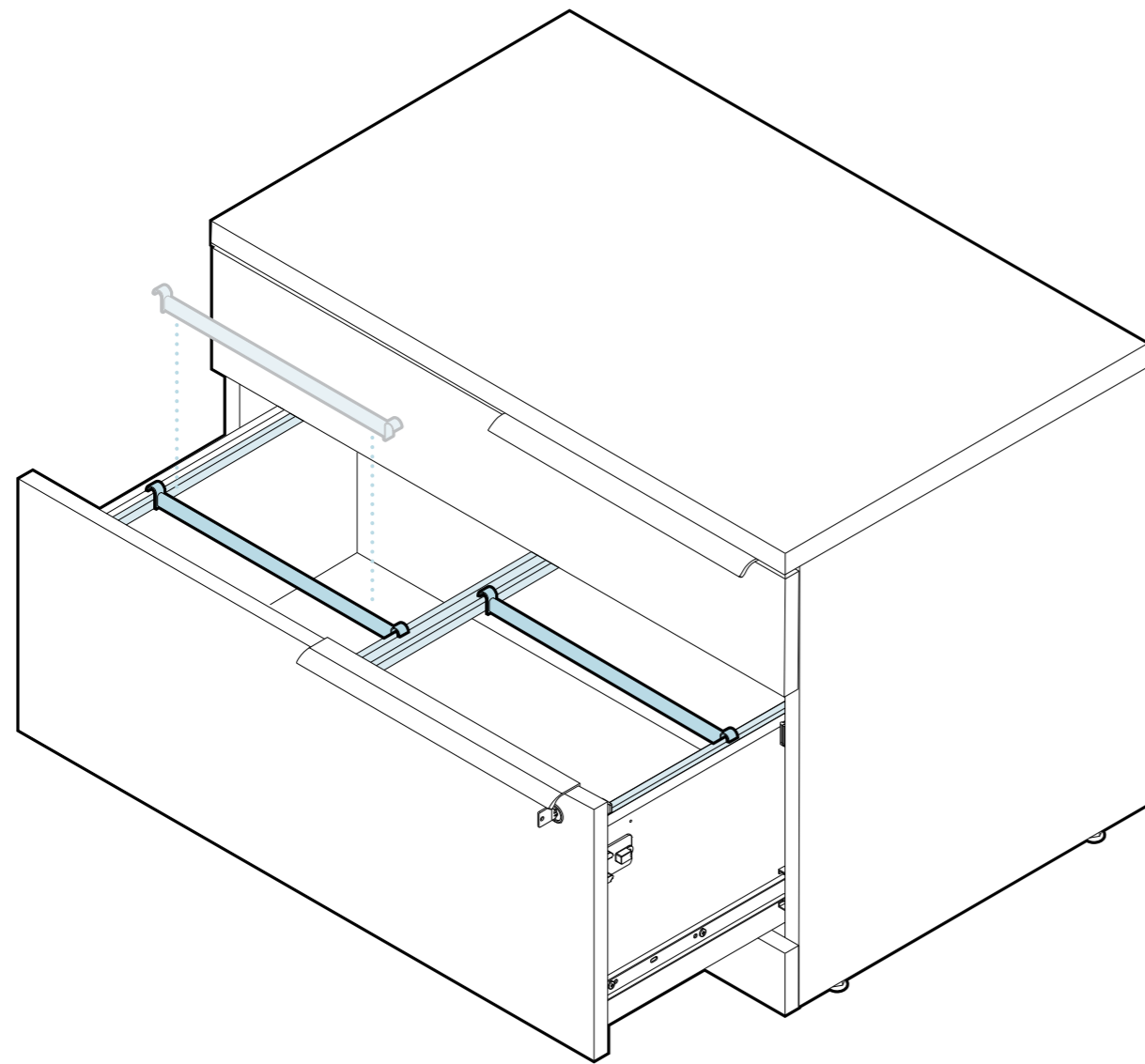


WARNING: Do not exceed product weight capacities.

- Top of Unit: 200 lb (91 kg)
- Top Drawer: 20 lb (9 kg)
- Bottom Drawer: 87 lb (39.5 kg)

To install the drawer handles, align either the left, center, or right hole on the drawer pull to the predrilled left, center, or right hole on the file cabinet drawer. Secure the drawer pull with 3 wood screws and a Phillips head screwdriver. Repeat for the second drawer.

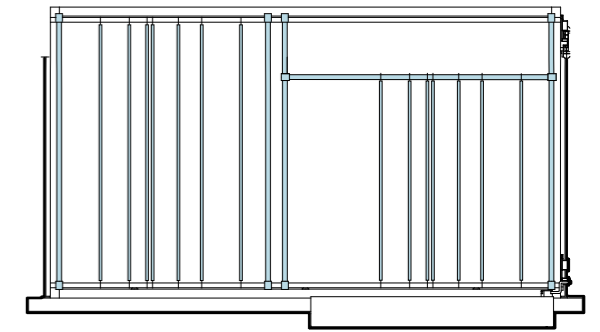
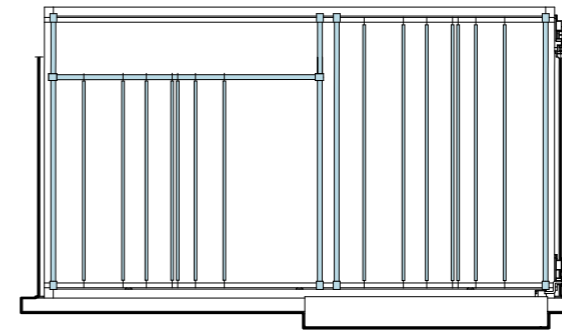
Installing, Adjusting, and Removing File Hangers



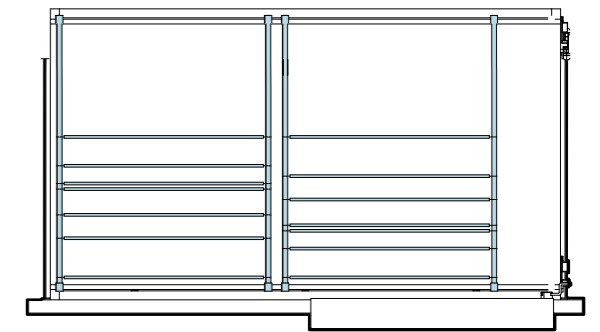
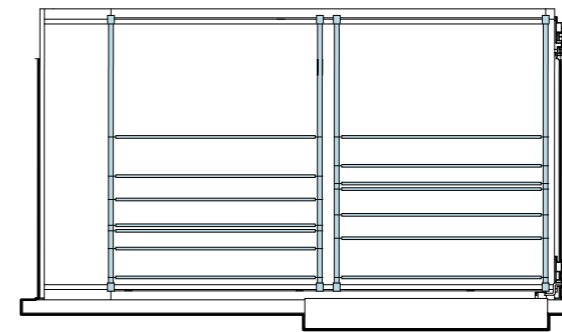
The lateral file cabinet will come with 5 file rails—4 long and 1 short. These can be lowered into place, resting front-to-back or side-to-side on other supporting track. To reposition or remove the file rails, press along the bottom of the supporting track near the file rail to release the locking tooth, then slide the rail into the desired position or lift the rail off the tracks to remove.

The rails can be reconfigured in a number of ways to hang letter, legal, or letter and legal files. Some examples can be found below and to the right; side-by-side examples are mirrored configurations.

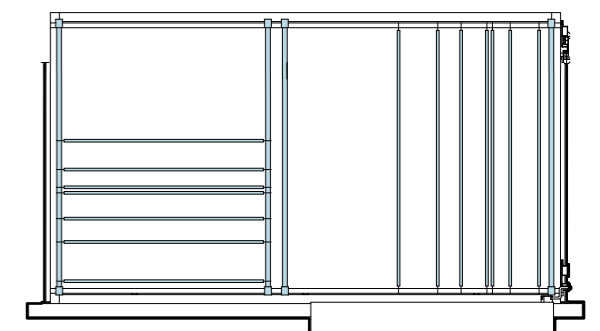
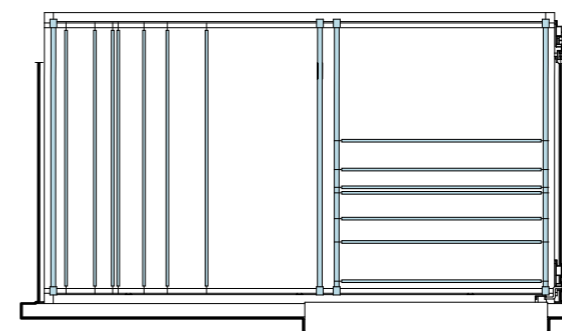
LETTER & LEGAL



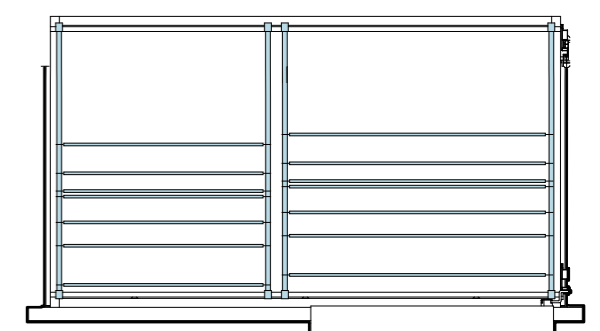
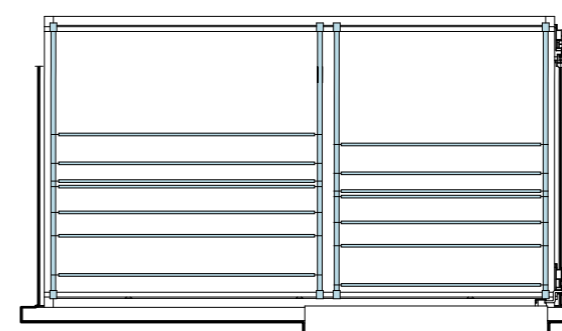
LETTER & LETTER



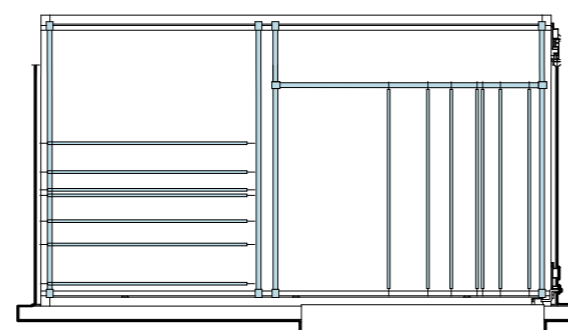
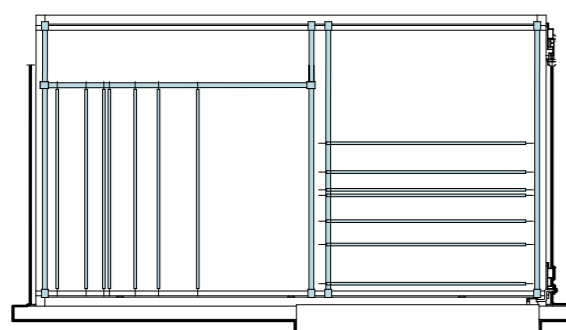
LEGAL & LETTER



LEGAL & LETTER



LETTER & LETTER



LEGAL & LEGAL

