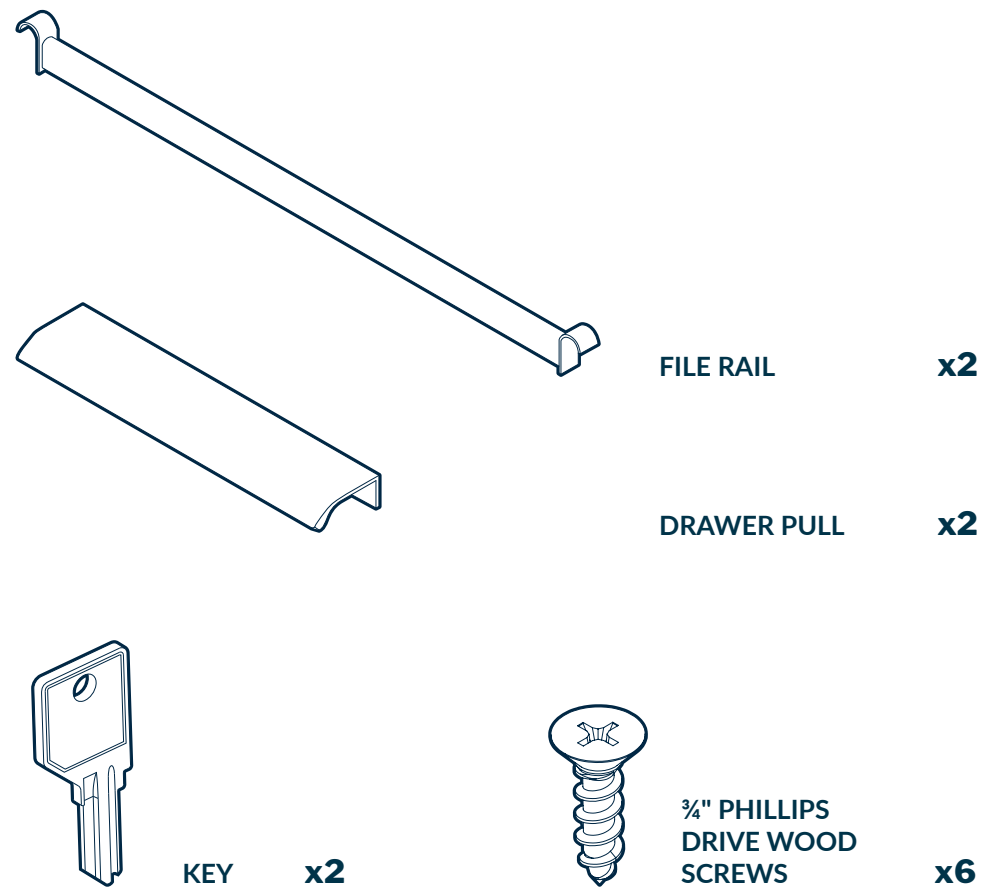


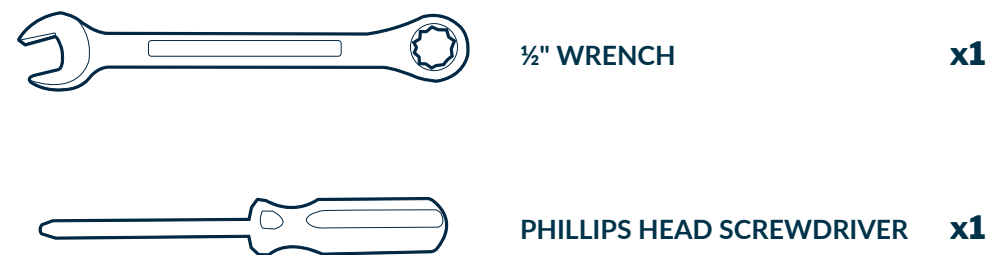
Executive File Cabinet

vari®

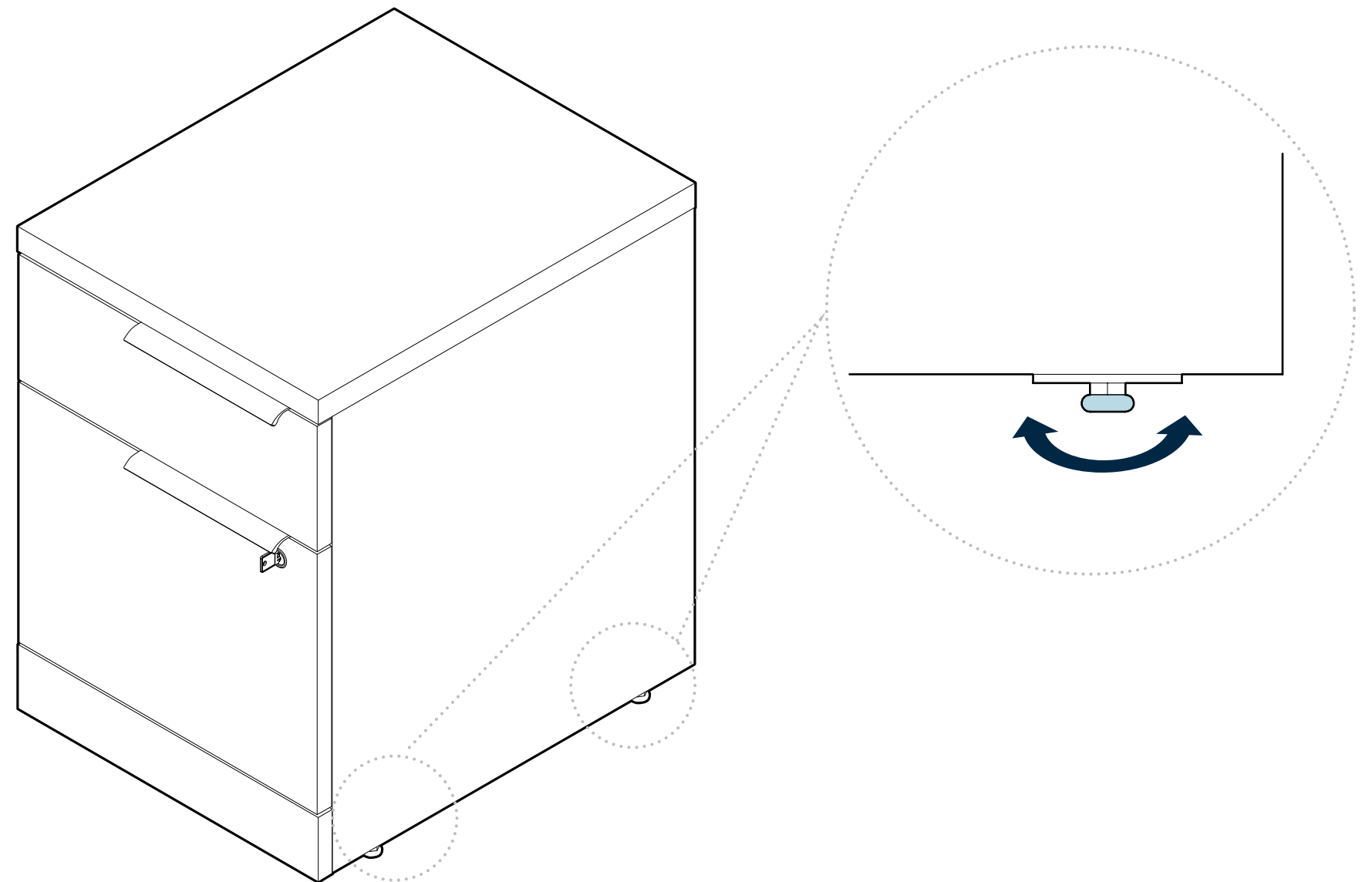
Included Parts



Tools Needed (Not Included)



Adjusting the Leveling Feet



To adjust the leveling foot under each corner of the file cabinet, use a ½" wrench to twist each foot as needed. Turning the wrench clockwise lowers the foot, while turning the wrench counter-clockwise raises it.



(800) 207-2587

Patent and trademark information: vari.com/patents
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WARNING: Do not exceed product weight capacities.

• Top of Unit: 200 lb (91 kg)

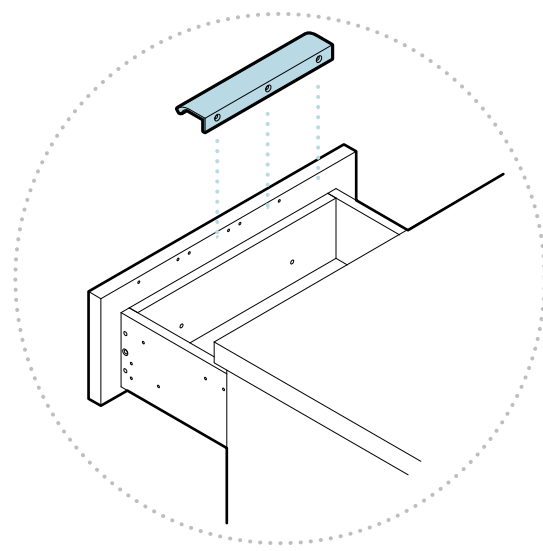
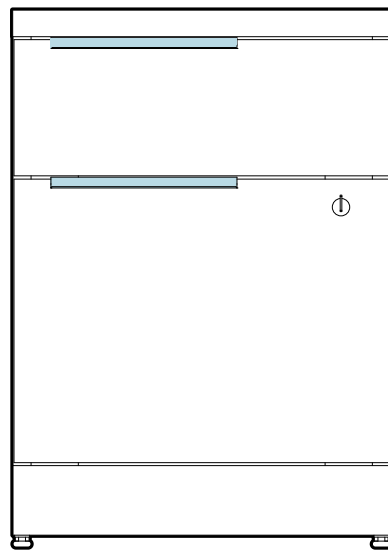
• Top Drawer: 16 lb (7.5 kg)

• Bottom Drawer: 37 lb (17 kg)

Adjusting the Drawer Pull Placement

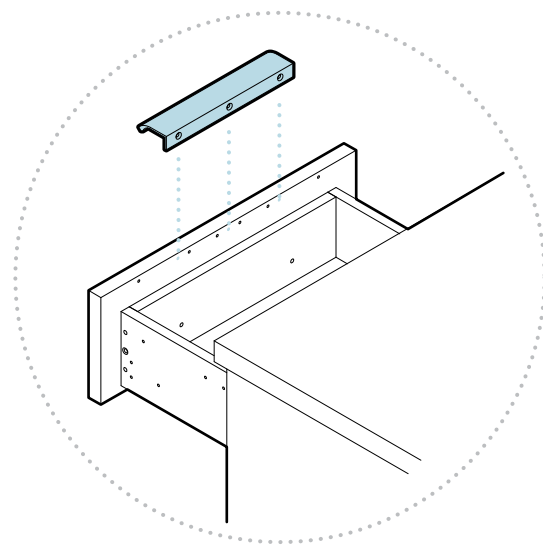
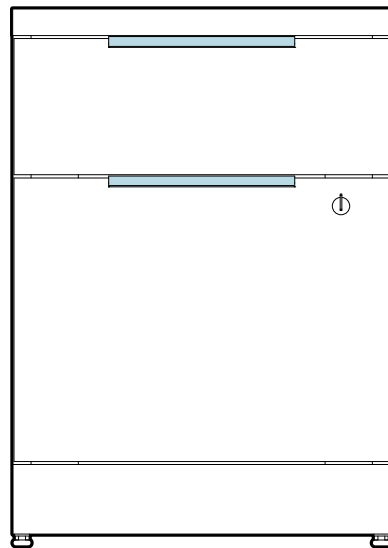
LEFT ALIGN

Left hole on drawer pull aligns to left hole on drawer.



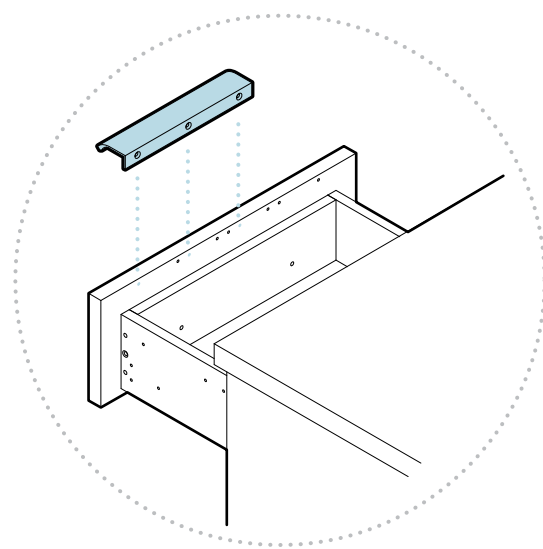
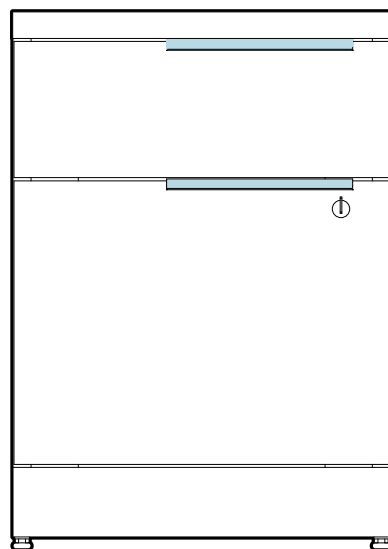
CENTERED

Center hole on drawer pull aligns to center hole on drawer.



RIGHT ALIGN

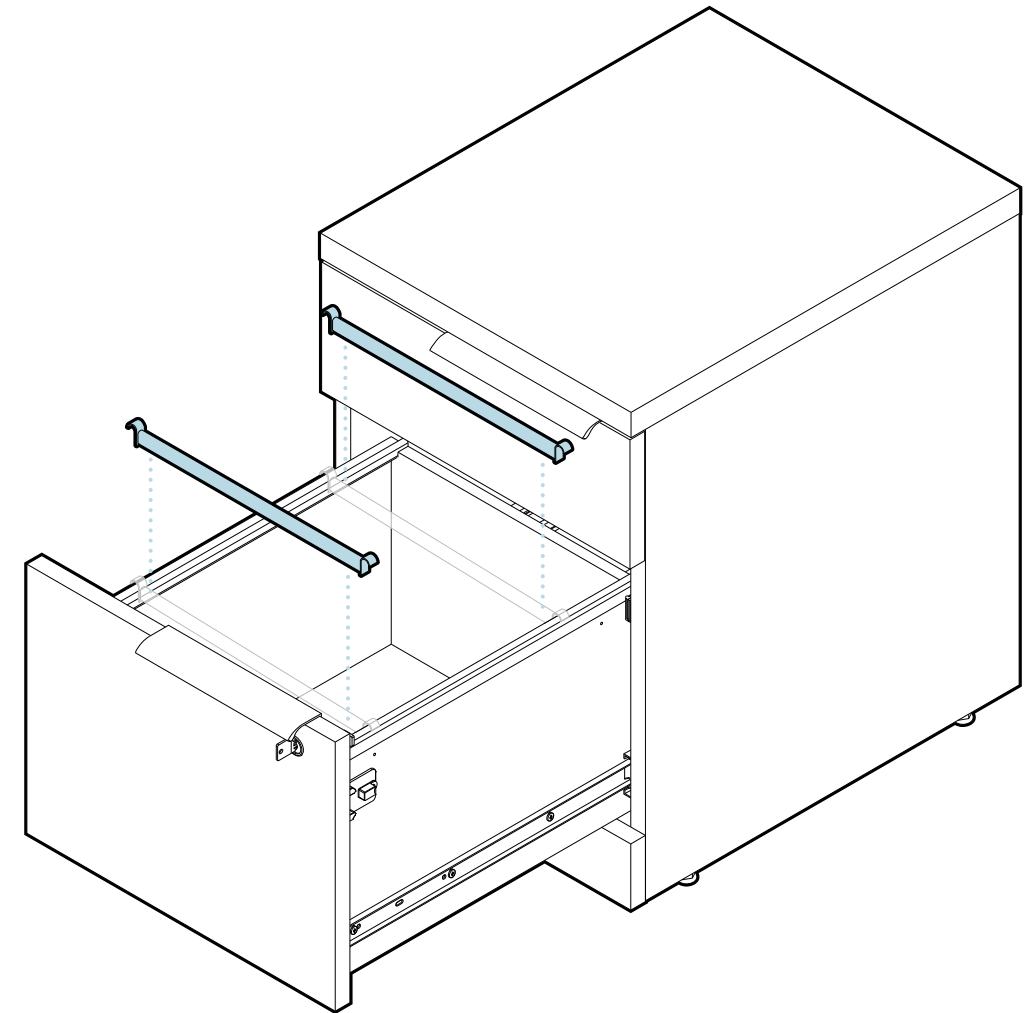
Right hole on drawer pull aligns to right hole on drawer.



To install the drawer handles, align either the left, center, or right hole on the drawer pull to the predrilled left, center, or right hole on the file cabinet drawer. Secure the drawer pull with 3 wood screws and a Phillips head screwdriver. Repeat for the second drawer.

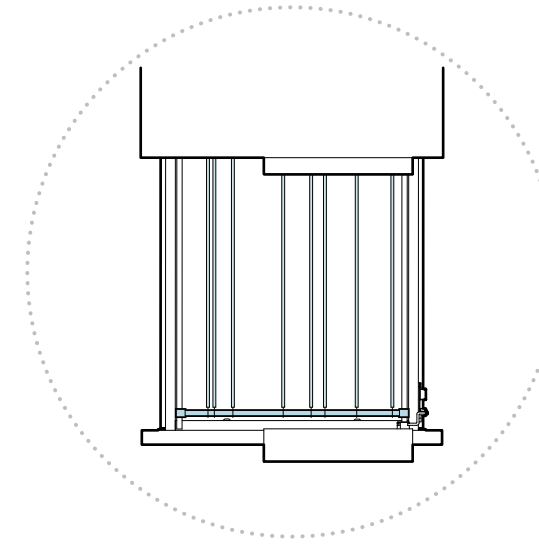
Installing, Adjusting, and Removing File Hangers

1

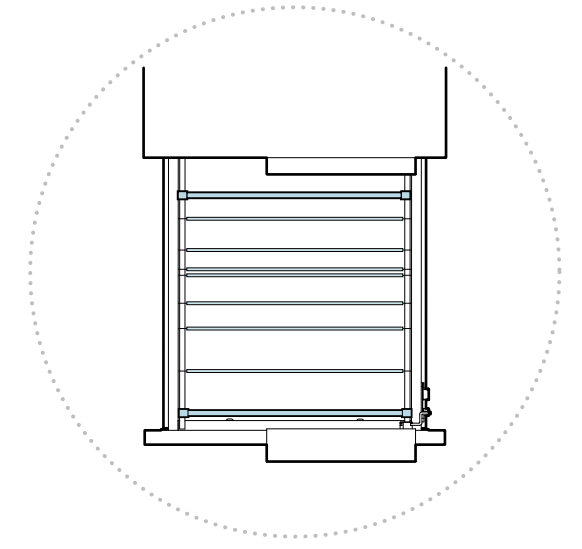


To install the file rails, simply place them on the side tracks of the bottom drawer. To reposition or remove the file rails, press along the bottom of the side track near the file rail to release the locking tooth, then slide the rail into the desired position or lift the rail off the tracks to remove.

2



LEGAL



LETTER

Legal files will hang front-to-back from the file rails. Most other files, including letter files, will hang side-to-side from the tracks; the rails can be used to separate files from each other or other contents of the drawer.